

# **Wiley Band Volunteer Policies**

The Wiley Band depends on volunteer help to ensure the successful operation of all its rehearsals and concerts. All Wiley Band parents are required to volunteer a certain number of times per semester. The number of times you will be asked to volunteer depends on the size of your child's band. You may choose to volunteer at rehearsals, concerts, or both.

## **Rehearsal Volunteer Duties:**

- Help the director with rehearsal setup at 7:30am (Both Volunteers)
- Greet students at carpool line at 7:40am to direct them to rehearsal (Volunteer #1)
- Take attendance at the beginning of rehearsal (Volunteer #2)
- Remain in rehearsal to help keep students on task, distribute materials, respond to student requests, and minimize disruptive behavior. (Both volunteers)
- Supervise dismissal to class/cafeteria for breakfast (Volunteer #1)
- Help restore the classroom following rehearsal (Volunteer #2)

## **Concert Volunteer Duties:**

- Help transport equipment to concert venue
- Set up chairs on stage
- Supervise and maintain instrument unpacking area
- Supervise students while they're not performing
- Restore performance venue after concert
- Help transport equipment back into storage after concert

Parent help is critical to our band's success; therefore, all parents must do their part. Our director arrives on time and prepared to every rehearsal, and our volunteers must do the same. With this in mind, we have instituted the following policies to ensure the success of the band:

- a. Every family must volunteer for a prescribed number of days each semester per child enrolled in band.
- b. If you are unable to volunteer on the days you have chosen (and are assigned), you must find a substitute volunteer to fill in.
- c. Repeated failure to fulfill volunteer responsibilities will result in termination of membership in the Wiley band.
- d. If you decide to discontinue band within a semester, your band tuition will not be refunded, and you will be held responsible for finding a substitute for your remaining volunteer dates.